

UTILITIES SERVICE BOARD MEETING  
May 17, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Sam Vaught, and Jeff White. Staff members present: Patrick Murphy, Mike Bengtson, Steve Saulter, John Langley, Mike Hicks, Nathan Schulte, Rebecca Lambert, Ed Sherfield, Jane Fleig, Brigitte Kiele-Dunsche, and Vickie Renfrow. Also present: Donnie Ginn representing Black & Veatch; John Skomp and Jennifer Wilson representing Crowe Chizek; Scott Dompke representing GRW Engineers; Peter Keefe, Michael Armes and Kristen Daye representing ADS; Phil Sutton representing Blackwell Construction; Steve Peters representing Bynum Fanyo; and Jack Horton. (A sign-up sheet is attached to the minutes.)

MINUTES:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE MINUTES FOR THE MAY 3, 2004, MEETING AS PRESENTED. MOTION CARRIED. 4 AYES. 3 MEMBERS ABSENT (HENKE, BROWN, AND EHERENMAN).

Board member Henke arrived at the meeting at this time.

CLAIMS:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0490866 THROUGH 0490923 INCLUDING \$60,052.14 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$60,052.14 FROM THE WATER UTILITY; CLAIMS 0430430 THROUGH 0430467 INCLUDING \$147,174.96 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$154,902.57 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$302,077.53 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470038 THROUGH 0470040 INCLUDING \$1,100.06 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$1,100.06 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$363,229.73. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

#### FINANCIAL UPDATE:

Interim Assistant Director Sautler presented Board members with two spreadsheets: one listing fire-related invoices and one listing rent expenditures. (A copy of each spreadsheet is attached to the minutes.)

Mr. Sautler will keep Board members updated on such expenses and any reimbursements received from the insurance company.

#### FUNDING REQUESTS:

D04-45 – Jordan River Culvert Reconstruction at McDonald's Site. Estimated cost - \$66,000.00.

WHITE MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE FUNDING REQUEST D04-45. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

W04-2805 – Water Quality Monitoring. Estimated cost - \$79,995.00.

WHITE MOVED AND HENKE SECONDED THE MOTION TO APPROVE FUNDING REQUEST W04-2805. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

#### ENGINEERING SERVICES AGREEMENT – WATER QUALITY MODELING – BLACK & VEATCH:

Donnie Ginn, representing Black & Veatch, showed a PowerPoint presentation re. the need for this funding request. (A copy of the presentation is attached to the minutes.)

Board member Vaught reported that the Finance Subcommittee reviewed this Agreement and voted to recommend its approval.

WHITE MOVED AND EHRMAN SECONDED THE MOTION TO APPROVE THE ENGINEERING SERVICES AGREEMENT – WATER QUALITY MODELING – BLACK & VEATCH. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

#### CROWE-CHIZEK CONTRACT FOR RATE STUDIES AND OTHER FINANCIAL SERVICES:

Board member Vaught reported that the Finance Subcommittee reviewed this Contract and voted to recommend its approval.

HENKE MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE CROWE-CHIZEK CONTRACT FOR RATE STUDIES AND OTHER FINANCIAL SERVICES. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

APPEAL OF DENIAL OF SEWER SERVICE AT 4500 BLOCK OF SANDPIPER COURT:

Board President Swafford reported that the Engineering Subcommittee reviewed this appeal and voted to recommend the approval of extension of service to this area.

SWAFFORD MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE EXTENSION OF SEWER SERVICE TO THE 4500 BLOCK OF SANDPIPER COURT. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

REQUEST FOR WAIVER OF EXTENSION OF STORMWATER STRUCTURES FOR 807 N. WALNUT:

Board President Swafford reported that the Engineering Subcommittee reviewed this request and voted to recommend the acceptance of \$10,000.00 in lieu of the developer installing stormwater infrastructure at this location. The \$10,000.00 will be used for stormwater improvements at a location close to this as needed.

HENKE MOVED AND EHMAN SECONDED THE MOTION TO ACCEPT \$10,000.00 IN LIEU OF THE DEVELOPER INSTALLING STORMWATER INFRASTRUCTURE AT THIS LOCATION. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

REQUEST FOR WAIVER OF EXTENSION OF STORMWATER STRUCTURES FOR NORTH EAST CORNER OF 11<sup>TH</sup> STREET AND COLLEGE AVENUE:

Board President Swafford reported that the Engineering Subcommittee reviewed this request and voted to recommend the acceptance of \$15,000.00 in lieu of the developer installing stormwater infrastructure at this location. The \$15,000.00 will be used for stormwater improvements at a location close to this as needed.

HENKE MOVED AND EHMAN SECONDED THE MOTION TO ACCEPT \$15,000.00 IN LIEU OF THE DEVELOPER INSTALLING STORMWATER INFRASTRUCTURE AT THIS LOCATION. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (EHERENMAN AND BROWN).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

#### SUBCOMMITTEE REPORTS:

##### Sam Vaught –

Board member Vaught asked that the stormwater rules and the appeal criteria for Section 24 be brought to the Rules and Regulations Subcommittee for review. Board secretary Whaley will schedule a meeting of the Rules and Regulations Subcommittee.

Board member Vaught reported that the Finance Subcommittee met and reviewed the following matters:

- Increasing wastewater penalty to 10%
- Increasing capitalization policy \$10,000.00
- Update on 2005 budget

Board members will be kept up-to-date on these matters. Those requiring approval will be brought before the Board at a future meeting. A special meeting will be scheduled on June 14, 2004, to review the 2005 budget. The budget will then be brought to the regular meeting on June 28, 2004, to fully discuss and approve the budget. The only items to be scheduled for the June 28<sup>th</sup> meeting will be minutes, claims, and the 2005 budget.

#### STAFF REPORTS:

##### Patrick Murphy –

Utilities Director Murphy reported that a meeting was held with representatives of the Trinity Episcopal Church with respect to the project on the McDonald's site.

##### Mike Bengtson –

Assistant Director Bengtson presented Board members with a contract summary listing the project name, consultant or contractor, type of service, service to be rendered, amount of contract, amount of amendments, and the total for each contract. (A copy of the summary is attached to the minutes.)

Assistant Director Bengtson introduced representatives from ADS who showed a PowerPoint presentation re. wet weather permanent flow meters. (A copy of the presentation is attached to the minutes.) Mr. Bengtson also introduced Scott Dompke of GRW Engineers who presented Board members with a sheet documenting the value of the data from the permanent flow meters. (A copy of the sheet is attached to the minutes.)

Board President Swafford requested information on where CBU started in this matter, where CBU is today in regard to this matter, and where CBU will be in the future in regard to this matter.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 7:07 p.m.

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L. Thomas Swafford, President